

第 31 屆表揚教師計劃
The 31st Teacher Commendation Scheme
提名指引
Nomination Guidelines

推選辦法 Election Method

表揚教師計劃的推選辦法以校本為主，學校應採用最具認受性的方法推選**最多兩位**教師；由於名額有限，本會鼓勵推選過去未曾獲表揚的優秀教師。

本會對推選辦法有以下建議：

The Teacher Commendation Scheme mainly adopts a school-based election method. Schools should use the most recognized method to elect at most **TWO** teachers. In view of the quota, schools are strongly encouraged to elect those who have not been elected in previous years.

The suggested election methods are as follows:

- ◆ 由學生選出
Elected by students
- ◆ 由教師選出
Elected by teachers
- ◆ 一名由教師選出，另一名由家長或學生選出
One elected by teachers and another elected by parents or students
- ◆ 由家長或學生初步推薦，再交由教師選定
Initially nominated by parents or students, then elected by teachers
- ◆ 其他具認受性的方法
Other recognized methods

推選標準 Election Criteria

- ◆ 提升專業水平，追求專業發展：熟悉教育政策；常參與複修、研討、經驗交流等。
Enhancing professionalism and pursuing continuing professional development: Nominees are conversant with educational policies, frequently participate in courses, seminars and exchange programmes.
- ◆ 熱心教學：具有有效教學方法與課堂管理；善於課程策劃、組織與發展。
Enthusiasm about teaching: Nominees have effective pedagogy and classroom management skills, are good at curriculum planning and curriculum development.
- ◆ 關心和愛護學生：給予適當輔導；啟發學習潛能；以身作則，可作學生典範。
Love and care for students: Nominees guide students appropriately to develop their potentials, and act as role models for students.
- ◆ 與家長和社區關係良好：積極參與教育相關組織的工作。
Good relationship with parents and the community: Nominees participate proactively in matters and organizations related to education.
- ◆ 其他優異之處。
Other merits.
- ◆ 候選教師的言行須合乎教師專業操守，並無涉及任何有違專業操守的紀錄以及由教育局及／或學校發出的懲處。敬師運動委員會可全權決定候選教師是否符合候選資格及／或將獲獎教師姓名從名單中剔除。
The words and deeds of the nominees should adhere to the standards of professional conduct of teachers and there are no records of their professional misconduct and any punishments imposed by the Education Bureau and/ or schools. The Committee on Respect Our Teachers Campaign has full authority to determine whether a candidate is eligible and/or remove the name of the awarded teacher from the list.

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註：如遇下列情況考慮取消有關教師的獲獎身份。

- i. 獲獎教師被教育局取消教師註冊；或
- ii. 獲獎教師收到教育局發出的警告信或譴責信。

教育局會就每個提名提出建議，並由敬師運動委員會接納通過。

Remarks: Removal of an awardee's status will be considered if:


- i. his/ her teacher registration has been cancelled by the Education Bureau; or
- ii. he/ she has received warning letter or reprimand letter from the Education Bureau.

Each nomination will be recommended by the Education Bureau for the acceptance of the Committee on Respect Our Teachers Campaign.

提名辦法 Nomination Method

請於 2026 年 4 月 8 日(星期三)起透過網上提名表格提交至敬師運動委員會秘書處。截止提名日期為 2026 年 6 月 30 日(星期二)下午五時。

Starting from 8 April 2026 (Wednesday), please submit nominations through the online nomination form to the secretariat of the Committee on Respect Our Teachers Campaign (CROTC). The nomination deadline is 30 June 2026 (Tuesday) at 5 p.m..

網上提名表格 Online Nomination Form	https://forms.gle/JZpppdqhrnh6bgWz8 
提交獲提名教師資料 Submission of the particulars of the nominated teacher for commendation	請由校長或校方代表闡述提名理由或由獲提名教師撰寫個人教學亮點。內容可圍繞以下任一或多個方面或其他合適主題（300 字以內）： Please have the principal or school representative to describe the reasons for the nomination, or have the nominated teacher share their key achievements. The content can address one or more of the following areas or other relevant topics (up to 300 words): <ul style="list-style-type: none">● 提升專業水平，追求專業發展：熟悉教育政策；常參與複修、研討、經驗交流等。 Enhancing professionalism and pursuing continuing professional development: Nominees are conversant with educational polices, frequently participate in courses, seminars and exchange programmes.

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<p>提交獲提名教師資料 Submission of the particulars of the nominated teacher for commendation</p>	<ul style="list-style-type: none">● 熱心教學：具有有效教學方法與課堂管理；善於課程策劃、組織與發展。 Enthusiasm about teaching: Nominees have effective pedagogy and classroom management skills, are good at curriculum planning and curriculum development.● 關心和愛護學生：給予適當輔導；啟發學習潛能；以身作則，可作學生典範。 Love and care for students: Nominees guide students appropriately to develop their potentials, and act as role models for students.● 與家長和社區關係良好：積極參與教育相關組織的工作。 Good relationship with parents and the community: Nominees participate proactively in matters and organizations related to education.● 其他優異之處。 Other merits.
	<p>獲提名教師需上載個人<u>近照一張</u> [照片檔案請以<u>學校名稱及老師名稱</u>命名 (例子：敬師會中學_陳大文)，及不大於 5MB 的 JPG 檔案。] Nominee teachers are required to upload a recent personal photo. [The photo file should be named with the school name and the teacher's name, (e.g.: Committee on Respect Our Teachers Campaign Secondary School _Chan Tai Man) and it must be a JPG file not exceeding 5MB in size.]</p> <p>(本會將精選獲提名教師的文稿與照片，上載至敬師會官方社交平台，以彰顯優秀教師的專業風采。所有學校或提名教師所提交的文稿及照片，本會保留使用、分發、發佈、印刷及／或複製之權利。) (The CROTC will select articles and photos of the nominated teachers, and share them on the CROTC's official social media platform to showcase the exceptional professionalism of outstanding educators. All articles and photos provided by schools or nominated teachers may be used, shared, published, printed, and/or reproduced by the committee.)</p>

以郵寄及傳真提交的提名表格將不獲受理。

Submission of nomination form by **post** and **fax** will not be processed.

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敬師日慶典 Teachers' Day Ceremony

本會將於 **2026 年 9 月 12 日(星期六)**下午三時正，假拔萃女書院音樂廳舉行敬師日慶典。凡於提名表格上註明將出席典禮的獲表揚老師，將於 **2026 年 9 月 4 日**或之前收到本會發出的邀請電郵。如於 **2026 年 9 月 7 日**仍未收到相關電郵，請與本會聯絡。倘獲表揚老師的回覆出席人數超出場地可容納名額，本會將以抽籤方式決定出席典禮的人選。如有任何爭議，本會保留最終決定權。

Teachers' Day Ceremony will be held at **3:00 p.m. on 12 September 2026 (Saturday)**, in the auditorium of Diocesan Girls' School. Nominees who have indicated that they would attend the Ceremony will receive an invitation email on or before **4 September 2026**. Please contact us if nominees have not received the email by **7 September 2026**. Should the number of confirmed commended teachers exceed the venue's capacity, attendees will be selected by a lottery. In the case of disputes, Committee on Respect Our Teachers Campaign reserves the right of final decision.

注意事項 Points to Note

本會將於 2026 年 7 月中或之前，以電郵方式向獲提名老師及相關校長發出認收信。請確保在提名表格上所填寫的學校及獲提名教師的資料正確無誤。如於 2026 年 7 月 17 日仍未收到有關通知，請與本會聯絡。

Acknowledgement emails will be sent to the nominated teachers and relevant school heads by email by mid-July 2026. Please ensure that the information of the school and the nominated teacher are accurately indicated in the nomination form. Please contact us if the nominees have not received the notification by 17 July 2026.

查詢 Inquiry

敬師運動委員會許先生，電話：6707 6665 (辦公時間:星期一至五 上午九時至下午一時及下午二時至五時)

Mr. Hui of CROTC, Tel: 6707 6665 (Office Hours: 9:00 a.m.-1:00 p.m., 2:00 p.m.-5:00 p.m., Monday to Friday)